Overview

- For SENTRY Gatekeeper to work, you need to be logged into a USNH Institution VPN.
Using Sentry Gatekeeper

- For SENTRY Gatekeeper to work, you need to be logged into a USNH Institution VPN.

1. After opening SENTRY Gatekeeper.
   a. If the displayed location is correct, select the “check mark” – icon go to step no.2 on page no.4.
   
   ![Address List](image1)

   b. If the In the displayed location is incorrect, press the “FIND ME ON MAP” – button, go to step no.1 on page no.5.

   ![Address List](image2)
2. In the updated “Windows”, select the “-” – icon to minimize the window.

Done.
1. If the result is:
   a. Your location, the “VALIDATE” button and go to step no.2 on page no.6.

   ![Image of a map with a Validate button highlighted]

   b. Not your location, press the “EDIT” button and go to step no.1 on page 7.

   ![Image of a map with an Edit button highlighted]
2. In the updated window, press the “SAVE” – button.

3. In the updated window.
   a. Select the “check mark” – icon.
   b. Select the “-” – icon to minimize the window.

DONE.
1. In the updated window,
   a. Select the “house” – icon.
   b. Update “Address Line 1”.
   c. If needed, update the “City/Town”.
   d. If needed, update the “State”.
   e. If needed, update the “Zip Code”.
   f. Select “VALIDATE”.
   g. Select “APPLY”.

2. In the updated window, press the “SAVE” – button.
3. In the updated window,
   a. Select the “check mark” – icon.
   b. Select the “-” – icon to minimize the window.

DONE.