

How to use EC500

This manual only applies to those who have requested the EC500 service be enabled between their USNH phone number and a remote phone, such as a cell phone.

From your remote phone.

To turn on EC500* Dial 603-862-9106. You will hear 3 tones confirming it is turned on.

To turn off EC500* Dial 603-862-9107. You will hear 3 tones confirming it is off.

To make a call (masked as your desk phone)

1. To a USNH institution number
 - a. Simply dial the USNH number from your cell phone. Example: 603-535-5000.
2. To an off-campus number
 - a. Dial 603-862-9105 &
 - b. when you hear the dial tone, dial 6 + the number* you are calling (same as you would using your office phone).

*Calling:

- A NH number*: dial 6-603 + the 7-digit number.
*If the number is not a local number, you may need to enter your long distance call code.
- An out of state number: dial 6 +1+ the 10-digit number and if your desk phone usually prompts for a long distance code, you will be prompted the same way here.
- An international number: dial 6-011 + country code + city code + number and optionally your long distance calling code.

Here are 3 number to use:

- Turn on EC500 603-862-9106.
- Turn off EC500 603-862-9107.
- To make calls 603-862-9105.

It's recommended to add these numbers to your remote phone's contacts list, so you don't need to dial the whole number every time you make a call.

From your USNH phone.

To turn on EC500* Press the EC500 button. If the button is lit, forwarding is enabled. If using a VoIP phone, you may have to scroll to find the EC500 button. Not all phones will have the button.

To turn off EC500* Press the EC500 button. If the button is not lit, forwarding is disabled. If using a VoIP phone, you may have to scroll to find the EC500 button. Not all phones will have the button.

*note turning the service on/off only triggers the forwarding to remote phone feature. The feature which masks your remote phone as your USNH number is always enabled until you request EC500 be discontinued.